

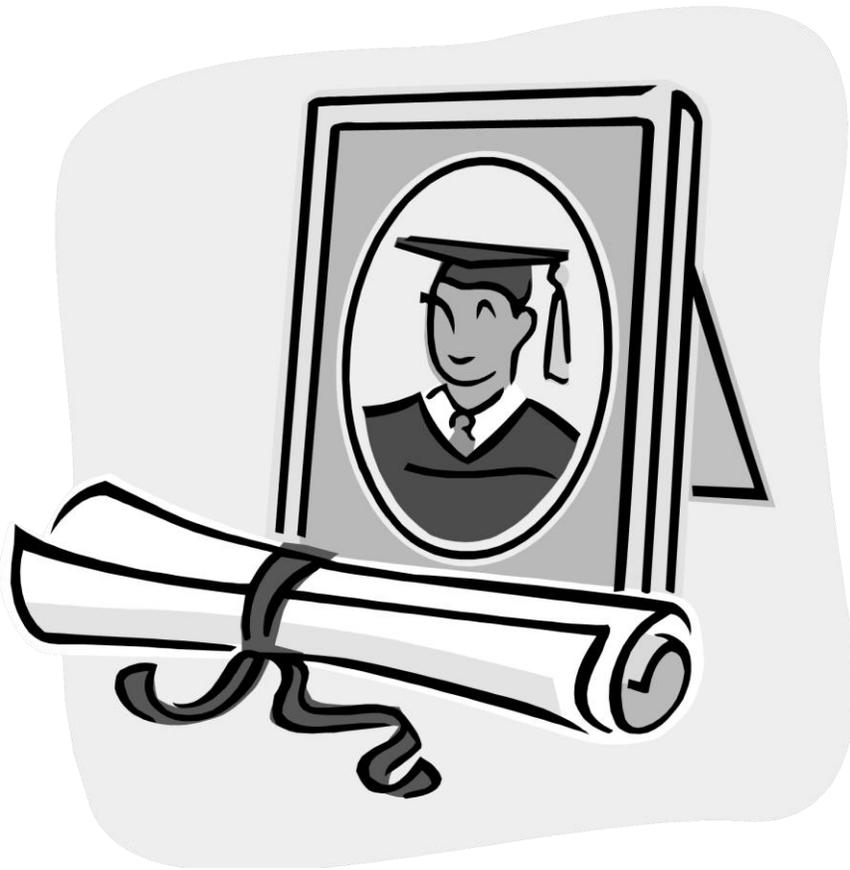
*Graduate School for the
Frightened and Bewildered*



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Applying to Graduate School



Applying to Graduate School can be a very confusing process. There are many steps to complete and forms to fill out. This is to help you out in the process of applying.

Graduate School Requirements

1. A completed application
2. A non-refundable application fee of \$40 (2014)
3. Official transcripts of all colleges and universities attended (This Registrar is infamous for losing transcripts. Triple check that they have your transcripts on file)
4. Three letters of recommendation
5. A grade point average of 2.25 is required for conditional admission. A grade point average of 2.5 is required for unconditional admission.

Application forms to the Graduate School can be acquired from the Graduate School office in Room 1642 of Wyly Tower, the University Theatre office or online at **latech.edu/graduateschool**.

Your letters of recommendation need to be sent in with your packet. You will need to provide three letters from non-family members. Letters from theatre professors or professionals with whom you have worked are preferred.

Department of Drama Requirements

- Provide a current resume, and headshot. These can be emailed to Paul B. Crook, pcrook@latech.edu.
- Prepare two contrasting monologues (one minute each) or one monologue and one song (16 bars) for your audition [for actors].
- Prepare a portfolio for review [for designers, stage managers, and directors].
- Along with the forms required by the graduate school, the University Theatre asks you to fill out an application for an assistantship and that you provide an updated résumé.

These forms can be found online at **latech.edu/graduate_school/financial_assistance**.

Once all the information has been gathered, please mail the packet to:

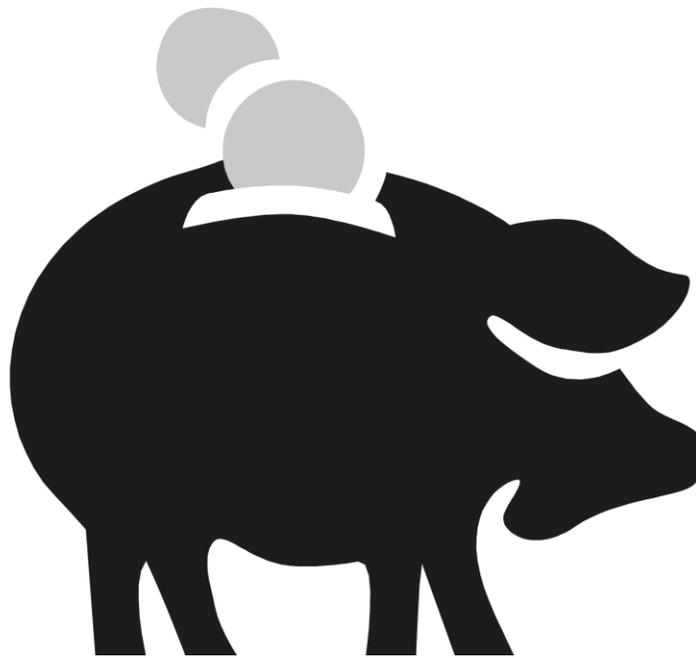
Cherrie Sciro, Professor & Coordinator of Theatre

University Theatre

P.O. Box 8608

Ruston, LA 71272

Funding Your Master's Degree



Funding Your Masters of Arts

Graduate school can be very expensive. An out of state waiver is given to alleviate a lot of the cost. Louisiana Tech University, while competitive in its tuition, does not offer any type of tuition waiver to its graduate students.

- ❖ One of the primary ways our graduate students fund their degree is through an assistantship. If you are a graduate assistant, you cannot have outside employment.
- ❖ Most students find that taking out a student loan is the best way to alleviate the cost of living in Ruston. To get a student loan, you need to complete the Free Application for Federal Student Aid (FAFSA). You can pick one of these forms up at the Financial Aid office, or you can go to the website at **fafsa.ed.gov**. The guidelines and procedures change each year so you will need to read the information carefully. The website will take you through the process of applying for financial aid step-by-step.
- ❖ Like federal financial aid, Louisiana Tech's financial aid guidelines are always changing. It is advisable to call the Financial Aid Office at 318-257-2641 to inquire about the proper procedure of applying for financial aid. You can also find information on their website at **latech.edu/finaid**.
- ❖ If you call Financial Aid please remember to get the name of the person you speak with and note the time and date of calls.
- ❖ The cost of living in Ruston, LA, according to the March, 2012 cost of living index, is 87.9 which means there are few, if any, challenges to living standards. For more detailed information on living in Ruston, LA go to:
www.city-data.com/city/Ruston-Louisiana.html.

Registration



Registration

- The first step is advising. Your acceptance letter from the Graduate School will contain the name of your assigned advisor. The actual registration begins a few days before the first day of class. The date changes from year to year. You will meet with your advisor on the first theatre work day in September.
- After this you will be able to set up your Bulldog On-Line Student System (BOSS). BOSS is a secure method of accessing your student records, viewing grades, completing registration actions, and for paying tuition or applying financial aid (scholarships, grants, loans, etc.) to your tuition bill. Computing services will give you a detailed “how to” list to obtain this and what you can do on BOSS.

Student I.D. and Parking Permits

- Students and employees are issued Tech photo identification cards. Tech ID cards are issued through the Tech Express office and are used when setting up a Tech Express Account, which is used for making campus purchases at the Bookstore and at any Food Service location, as well as for athletic events and other campus activities.
- You will need this I.D. in order to obtain your parking permit. Parking decals are required for everyone on campus whether a student, employee, or campus visitor. Permits can be purchased from the Traffic Office located in South Hall. Currently, the cost of a parking decal is \$40 annually. Read all of the rules with your permit.

Computing

Graduate students are assigned email accounts by the Computing Center in order to receive **official** University notifications and correspondence. The Computing Center is located in the Wyly Tower basement. Students can check the operational status of email, internet, MOODLE, and BOSS, as well as receive technical service assistance with printers and connections by contacting the HelpDesk (318-257-5300). The Coordinator of Theatre, your advisor, as well as all other university correspondence will go through your Tech email.

Twenty-four hours after you have registered and confirmed your schedule or paid fees, you can begin using the online services of Louisiana Tech University. You will receive your User ID and Password when you take your schedule to the Registrar. Both are needed to log on to your Email and Moodle. This can be forwarded to your primary email.

Tech Express

The Tech Express account is just another way Louisiana Tech serves its students, faculty, and staff. This account is designed for safe and convenient cash management and may be used for purchases at a number of locations on and off campus. If you are taking out a student loan Tech Express will put a portion of your loan amount onto your account before the loan disbursement date. This can be done automatically every quarter by filling out a form in the Tech Express office.

These locations include:

- Select Local Businesses
- All Campus Dining Locations (in addition to meal plan)
- Barnes and Noble Bookstore
- Various Vending Machines
- Various Laundry Machines
- Library Copy Machines

Special Problems and Solutions

Before you enroll for your second quarter, you need to check your BOSS account to see if there are any holds that will prevent you from registering.

Health Requirements

The health department requires your immunization records for enrollment. You are given one quarter to provide it. If you cannot find your immunization records, you will need to get another MMR (measles, mumps and rubella) and meningitis shot at the student health center. Alternatively, you can sign a medical waiver that will allow you to attend classes without having submitted these records until you present such records.

Second Time Registration

Registration for the next quarter does not involve a long line. You will be able to register online through your BOSS account if no special signatures are needed.

You need to confirm your schedule on BOSS as well to keep from getting purged. Purging is the process of un-enrolling you from your classes. If this happens, you will need to enroll again.

Student Health Center



The Louisiana Tech Health Center is the students' advocate for health promotion, disease prevention, and early intervention of illness. They provide students with services at no or minimum health care cost.

Free Routine Assessments

- ✓ Referral for acute illness to a physician for medical evaluation (lab work and additional doctor visits are at the expense of the student)
- ✓ Assessment of eyes, ears, nose, throat, and skin
- ✓ Respiratory check for allergies, flu, bronchitis, sinus, asthma, colds, etc.
- ✓ Contagious disease evaluation for chicken pox, mumps, measles, etc.
- ✓ Care and referral for orthopedic sprains, strains, fractures (crutches and heating pads are for loan)

Free Services

- ✓ Urinalysis when indicated
- ✓ Allergy injections (student supplies vaccine and syringes with permission and instructions from personal physician)
- ✓ STD information
- ✓ Annual weight and blood pressure checks
- ✓ Sutures/staples removed
- ✓ General first aid
- ✓ Student accident insurance forms available

Minimum Fees

- ✓ Immunizations updated- measles, mumps, rubella, and Tdap or Td booster
- ✓ Flu shots- when available
- ✓ Hepatitis B Vaccine (series of three)
- ✓ Meningitis vaccine
- ✓ Strep test
- ✓ Pregnancy test (counseling and referral)
- ✓ TB skin test (PPD)

Louisiana Tech University
Student Health Center
South Hall 318-257-4866

Graduate Classes



Each graduate student in theatre must complete 36 hours in Speech/Theatre or 30 hours in Speech/Theatre and 6 hours in a related field that is approved by your advisor and the Director of the School of the Performing Arts. Eighteen of the hours must be taken from the 500 series. The rest can be taken from either the 500 series or the 400 series that is marked with a (G).

Graduate Classes

As a theatre graduate, you are required to complete 36 hours of graduate credit. Of these hours, 15 must be the core graduate theatre classes:

- ❖ SPTH 500 Introduction to Graduate Studies in Theatre
 - ❖ SPTH 518 Interpretation of Contemporary Drama
 - ❖ SPTH 531 Studies in Dramatic Literature
 - ❖ SPTH 533 Theories of Performance
- or
- ❖ SPTH 536 Analysis and Criticism of Drama

One class will be offered each quarter. Every theatre graduate student will take these classes together.

Students coming into the department without an undergraduate degree in Theatre might have to take the following history sequence:

- ❖ SPTH 434, 435 & 436 Theatre History I, II & III (prerequisites for some students)

Thesis

If you choose to follow a thesis-track plan of study, you may find the guidelines at latech.edu/graduate_school/thesis_dissertations/grad_guidelines_thesis.php.

The semester you complete your thesis, you need to take LBAR 551 Research and Thesis. Theatre graduate students are not required to complete a Master's Thesis. Department of Theatre faculty is open to alternatives to the traditional thesis, such as writing a play or musical, etc. If you do not plan to write a thesis, you will need to take six extra hours for graduate credit.

Grade Point Average

To remain a student in good standing you must maintain a 3.0 GPA. If your GPA falls below this you will be put on academic probation. You have two quarters to raise your GPA. Failure to do so will result in your dismissal from the Graduate School.

Objective Comp

If you are not planning on taking the thesis path you will be given a test to assess your general knowledge of theatre. This is not a test for which you can study, but you will be graded. You will be given three opportunities to take the test before the end of the second year.

Comprehensive Exams

The Master's Program at the Louisiana Tech School of the Performing Arts' Department of Theatre shall require as a component of the program of study a Comprehensive Examination. This Comprehensive Examination shall be comprised of written and oral tests.

Students may select Plan A (Thesis) or Plan B (Non-Thesis). All students regardless of Plan are required to take Test 1, the objective exam. This test will be taken during the student's first quarter of studies as part of SPTH 500, Intro to Grad Studies in Theatre; if a passing grade of 70% is not achieved, it must be retaken until such a grade is achieved.

Students selecting Plan A (Thesis), will be exempted from the Comprehensive Examination Test 2 (subjective) with their oral defense of the submitted thesis serving as the "oral" component of the degree program. Even though the Graduate School requires hard copies of the thesis, the Department of Theatre requires that an electronic copy of the completed thesis project be submitted to the Coordinator of Theatre before the end of the term of the student's anticipated graduation.

For all Plan B (Non-Thesis) students, the Comprehensive Examination shall be a three pronged exam: Test 1 (objective), Test 2 (subjective), and Oral Examination.

Test questions for both Test 1 and Test 2 will be solicited from the Department of Theatre Faculty but not limited to the Department of Theatre Faculty. These questions shall be at the discretion of the members of the Examination Board and shall be concerned with the nature of theatre.

All faculty of the Department of Theatre and the Director of the School of the Performing Arts shall comprise the Examination Board. Additional members shall be included at the discretion of the Director of the School of the Performing Arts and/or the individual student and shall be jointly approved.

The Director of Graduate Studies and/or Graduate Advisors for the Department of Theatre shall act as editor for the faculty solicited questions. The Director/Advisor shall provide the Examination Board with a copy of the edited version of the tests before they are made available to the qualifying students.

Test 1 (objective) will be taken as part of SPTH 500. It must have been taken and passed by a minimal score of 70% by the date assigned for Test 2 (subjective).

At the beginning of the quarter when students are to undertake the Comprehensive Examination Test 2, they must enroll in LBAR 585 001, a zero credit course, graded P/F; the enrollment in this class is to insure that students have a completion notification of the Comprehensive Examination Program appearing on their transcripts.

The written component of the comprehensive exam, Test 2 (subjective) is managed as follows:

- Friday-Monday (date to be determined): objective/subjective exam, essay over the field(s) of expertise as defined by the student's plan of study; this is devised as a "take-home" exam. The questions will be available from the Director of Graduate Studies or Graduate Advisor between 4:30-5:00 p.m. on Friday (date to be determined) and will be due to each member of the Examination Board electronically by 9:00 a.m. the following Monday.
- Students, in dealing with the take-home segment, shall observe the following format for the submission of their answer(s):
 - Cover page
 - Cover letter addressed to the Examination Board
 - Question(s) with answer(s) with internal documentation as required
 - A Works Cited page as per MLA Style
- All work must comply with the Louisiana Tech University Honor Code available on-line

This submission shall be presented using a twelve point standard font (New Times Roman), single spaced lines, double spaced paragraphs, left margin a minimum of .75 inches, number pages excepting cover page and cover letter, and one copy printed on quality paper to be brought to the oral exam by the candidate.

The student shall submit a copy to each member of the Examination Board electronically.

The members of the Examination Board shall schedule a meeting to allow for the student's oral defense of the Comprehensive Examination.

This Oral Defense will be scheduled as quickly as possible following the receipt of the Test Question(s) and Answer(s).

The Oral Defense mandates that the candidate respond to questions posed by the Examination Board and drawn from the written exam and any area of theatre deemed appropriate by the Board. Students are to comply with the following expectations for the oral exam:

- Appropriate dress

- Timely appearance
 - Report to the examination room promptly and remain in the adjoining hall until called into the presence of the Examination Board
 - Remain in the adjoining hall once the Examination Board has excused the candidate from the examination room until the process is concluded

- Present prepared appropriate documents for signatures by the Examination Board

The Comprehensive Examination shall have the following results; “high pass,” “pass,” “retake” (all or part), “not pass.” In the event of a “retake,” the student will be allowed to resubmit the question(s) within a time frame designated by the Examination Board and following all the above listed criteria. In the event of a “not pass” the student will be required to enroll in a Liberal Arts 503A Directed Study class to prepare for the next opportunity to take the Comprehensive Examination. In the event the student achieves sequential “not pass” evaluations on the Comprehensive Examination, he or she will be required to withdraw from the program.

Students are to bring with them to the Oral Examination the following Graduate School Forms, all of which are available online:

www.latech.edu/graduate_school/thesis_dissertations/grad_forms_thesis.php.

The first two documents must be completed and signed by each member of the examination board before the Oral Examination is completed. GS Form 16 along with the other two signed and executed forms is to taken to the Office of the Associate Dean, College of Liberal Arts immediately following the student’s passing of the Oral Examination. Electronic copies of all documents must be submitted to the Coordinator of Theatre.

Theatre Course Rotation



	08-09,	10-'11,	12-'13	YEAR ONE	14-15	16-17	18-19	20-21
	<u>FALL</u>			<u>WINTER</u>		<u>SPRING</u>		
SCIRO	100--Intro. to UG Th. Studies 309--Beg. Stage Management 509--Grad. Stage Management 9 Hours			490--Arts Management 515--Theatre Management 6 Hours		516--Arts Administration 491--Promotions 6 Hours		
CROOK	210--Beg. Acting 540--Grad. Acting 551--Grad. Directing Seminar 9 Hours			211--Voice & Diction 330--Beg. Directing 6 Hours		212--Adv. Scene Study 440--Adv. Directing 6 Hours		
GUINN	450--Unarmed 502--Grad. Scene Design 312--Adv. Acting 7 Hours			451--Swashbuckling 503--Grad. Lighting Design 4 Hours		452--Broadsword 511--Grad. Costumes 305--Stage Mechanics 7 Hours		
ROBBINS	500--Intro. to Grad. Studies 371--Dramatic Writing 5 Hours			536--Analysis and Criticism 472--Adv. Dramatic Writing 6 Hours		518--Contemp. Drama 501--Graduate Seminar 6 Hours		
SPENCER	260/460--Practicum 290--Appreciation 290--Appreciation 8 Hours			260/460--Practicum 290--Appreciation 101--Stagecraft 8 Hours		260/460--Practicum 290--Appreciation 308--Technical Direction 8 Hours		

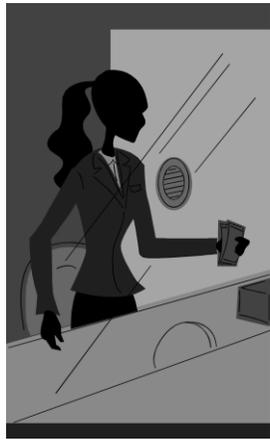
Advising notes to remember: 1.) Students may only take dance 3 times. 2.) In the fall of Sophomore years, acting focus students need to take 6 hours of acting classes (310 and 311). 3.) Grad students who need 310 should take it as a 501.

	09-'10	11-'12	13-14	YEAR TWO	15-16	17-18	19-20	21-22
	<u>FALL</u>			<u>WINTER</u>		<u>SPRING</u>		
SCIRO	100--Intro. to UG Th. Studies 309--Beg. Stage Management 509--Grad. Stage Management 9 Hours			490--Arts Management 515--Theatre Management 6 Hours		516--Arts Administration 491--Promotions 6 Hours		
CROOK	550--Grad. Directing 310--Auds. & Careers 6 Hours			415--Shakespeare 311--Period Styles 541--Grad. Acting Styles 9 Hours		533--Theory 380--Dialects 6 Hours		
GUINN	453--Double Fence 434--History 314--Design I 7 Hours			454--Pole Arms 403--Design II 4 Hours		455--Smallsword and Knife 410--Design III 4 Hours		
ROBBINS	500--Intro. to Grad. Studies 501--Graduate Seminar 5 Hours			435--History II 501--Graduate Seminar 6 Hours		436--Contemp. Developments 531--Dramatic Lit. 6 Hours		
SPENCER	260/460--Practicum 290--Appreciation 290--Appreciation 8 Hours			260/460--Practicum 290--Appreciation 101--Stagecraft 8 Hours		260/460--Practicum 290--Appreciation 308--Technical Direction 8 Hours		

Graduate Check Sheet



Graduate Assistants



Graduate Assistants are the lifeblood of Louisiana Tech Theatre. Being a Graduate Assistant is a huge responsibility that reaps equally huge rewards.

Placement

The offices that operate out of the theatre department are: Business, Promotions/ Marketing, Recruiting, Box Office and Scenery and Costume Studios. These offices are responsible for all the working of the Theatre Department. As a graduate assistant you will be assigned a specific office.

- The Business Office monitors and distributes all production and administrative duties. If you are placed there you will be expected to learn budgeting, administrative assignments and fundraising. While you work in the Business Office you will be the first face and voice of the Theatre Department, so people skills are a must for this assignment.
- As a member of the Marketing Team you will be responsible for writing press releases, designing posters and programs and finding new ways to promote the Theatre Department. Creativity and computer skills are necessary for those who work “Promos.”
- The Box office is where all sales records are kept and maintained. Reservations and season memberships are also contracted through here. While working in the Box Office a head for money and a long memory are qualities that will help you along.
- The Shop is where all the technical and design projects are accomplished. As the graduate assistant assigned to the shop you will report to the Technical Director as you monitor shop purchases and productivity. Good time management and the willingness to get your hands dirty are a must for this assignment.

Hours and Payment

As a graduate assistant you will be required to work 20 hours per week. Paychecks are distributed at the end of each month when you turn in your time sheet.

Responsibility

Graduate students devote most of their time to making the Theatre Department run effectively. Sometimes this means putting in long hours to ensure that a show will be a success or stepping up to lead projects that need to be accomplished. The graduate students are also the mentors to the undergraduate students. The dedication to theatre can be overwhelming to many new students; it is the graduates that lead by example. Please take time to observe Policy 2310 for guidelines for graduates; some may not apply to all.

SPA Key Policy Statement

NEED FOR KEY CHECKOUT FOR STUDENTS, STAFF AND FACULTY OF SPA

Due to the activities of the SPA, it is necessary for students, staff, and faculty to have keys to rooms that are normally locked during and after office hours. Having access to these keys enables designated students/personnel to practice for musical and theater programs, to do office work, and to have meetings for various SPA groups.

The following people are allowed to check out keys:

Theater and Music Faculty have keys to their personal office/studio, Howard outer doors and any keys to rooms that faculty must use as part of his/her job.

SPA Secretary has keys to SPA office and Howard outer doors. Secretary also maintains key box in her office containing keys to Howard Center. Keys are checked out to Faculty and students using Key Check-out Agreement.

Theater Graduate Assistants - All key(s) are checked out to Graduate Assistants only after appropriate theater faculty and graduate assistant sign a Key Checkout Agreement form (copy attached) and return to SPA Secretary. Information is written in the Sign-out Register, and the Agreement form is also stored in Register.

To be able to carry out their many duties required of them as Graduate Assistant, the following keys are checked out to them:

All Graduate Assistants are issued a **PAC** key. The **PAC** key opens the following doors: Howard outer doors, upstairs hallway doors, University Theater, the two front house doors and side doors to Howard theater, dressing room #307, 308, inner and outer Shop Doors, Bay door, Green Room and Costume Shop.

In addition, each Graduate Assistant will also be issued office keys to his/her assigned area to be determined by the Coordinator of Theater. Key(s) will be issued for the duration of the school year and will be returned to the secretary of SPA by the last day of the Spring Quarter or, if summer work requires early departure, key(s) must be turned in prior to leaving campus.

The Faculty, Graduate Assistants and students MUST NOT:

1. Lend his/her keys to anyone.
2. Leave his/her key(s) where it may be lost or stolen
3. Open an office or room for anyone, other than someone assigned to that area.
(However, there may be a verbal agreement established for which the responsibility for the unlocked area is delegated to another responsible individual until the area has been re-secured.)
4. Graduate and undergraduate students and faculty must turn in keys at the termination of responsibilities.

Faculty, staff and students need to remember that the keys allow access to thousands of dollars' worth of equipment and property. Misuse and loss of key(s) may be cause for disciplinary action and possible reimbursement of lost equipment.

In reference to Louisiana Tech University Policy 4106, the cost to replace keys is as follows:

Office or Other keys - \$25.00

Grand or Building Master - \$50.00

Attached is a key check out agreement form to be used if keys are checked out to you at the beginning of the fall quarter. Have your supervisor write in the keys that you will need and have the supervisor sign the form. Bring the form to me, and I will issue the keys to you.

Please remember to turn in the keys at the end of the spring quarter. If your keys are not turned in when you leave at the end of the spring quarter, your check can be held by Human Resources until the keys are returned. And, you can be charged for the cost of the replacement(s). Also, you must not pass on keys to other students for any reason. If you no longer need the keys, please check them back in to the SPA Office. You are responsible for the keys as long as they are assigned to you. If you pass the keys onto someone else and they misuse or lose them, it is your responsibility. Therefore, **do not pass them on to another student.** This is a ruling of the State Auditor.

Payroll Information for Graduate Assistants ONLY

At the beginning of the Quarter, you **must** go to Human Resources and fill out paperwork sent to you from that office. If you do not go to Human Resources and fill out this form, you will not receive your first check until you have completed the paperwork. So it is very important that you take care of this **ASAP**. If, by some chance, you do not receive a letter from Human Resources asking you to fill out this form, please go by the Human Resources offices located on the 4th floor of Keeny Hall.

Each month you will receive a white time log and a green attendance report. Please fill out the time log for the corresponding month, **in pencil**, and sign **in blue ink**. Please, have Ms. Sciro sign this time log. You will also complete and sign the green time sheet; then, bring both forms to the SPA office. The forms **must** be turned in **no later than** the **last working day** of the month. In order to receive your paycheck, please adhere to this deadline.

PLEASE REMEMBER, YOU CANNOT WORK MORE THAN 20 HOURS PER WEEK.

At the end of the Spring Quarter, please remember to turn in your time sheet and log before you leave. Human Resources will not issue your check without this information. Also, before you leave in May 2014, please leave a Self-addressed, Stamped envelope, with me, to mail your last paycheck. If you are graduating, and you plan to pick up your last check, please inform me.

PLEASE KEEP THIS INFORMATIONAL SHEET FOR REFERENCE DURING THE SCHOOL YEAR.

If you have any questions, please contact Mary Roberts, at the number below and she will be glad to help.

Mary Roberts
Administrative Coordinator III
School of Performing Arts
Howard Center, Room 204
Phone: 318-257-2711
Email: mroberts@latech.edu

Required Meetings and Activities



There are a variety of activities, meetings and events within the department that all students are required to attend. Please note that the Department of Theatre utilizes a Google Calendar that serves as the official calendar of activities and events for all departmental needs. It is the student's responsibility to check the departmental calendar on a daily basis to stay up-to-date on calls, work days, meetings, rehearsal, performances, etc. The departmental calendar can be viewed on the Department of Theatre website at latechuniversitytheatre.com.

Work Calls and Technical Production

As part of the practical aspect of theatre education, all theatre majors, minors, and graduate students are required to attend all work calls, hang and focus, and strikes unless there is a conflict with a class. These responsibilities apply to ALL students, regardless of scholarship, assistantship, or work-study status, as they are not part of the regularly scheduled workload for those with any form of financial remuneration. Graduate assistants are required to work LTCA events as well.

Major/Minor and Production Meetings

- All theatre majors, minors, and graduate students are required to attend the weekly meetings scheduled for Fridays at 12:15 pm in the Stone Theatre. If a student has a 12:30 class conflict, he/she will be expected to attend the first 15 minutes of the meeting. If the student gets out of class at 12:15 he/she will be expected to attend. The student must turn in a copy of the fee sheet for the appropriate quarter for any conflicting classes. If a student must miss a meeting he/she must submit a written letter to the Coordinator of Theatre stating the reason for the absence. If the absence is a doctor's excuse, the student will need to submit a letter and the excuse from the doctor's office.
- Production meetings are held weekly in room 302. Production meetings are typically held on Monday afternoons, with the time specified each quarter. Any undergraduate student holding a production position for a show must attend production meetings while that show is in preparation/production. If a student has a class that conflicts with the scheduled production meeting time s/he must submit a written letter to the Coordinator of Theatre indicating the inability to attend production meetings and must select a "proxy" to attend them. All graduate students must attend each production meeting.

Department of Theatre Faculty



Alphabetical Order

Paul B. Crook: pcrook@latech.edu (318) 257-2062

- ❖ Director of Recruiting
- ❖ Acting/Directing Associate Professor

Mark Guinn: mguinn@latech.edu (318) 257-2711

- ❖ Director, SPA
- ❖ Professor of Design and Movement

Dianne Maroney-Grigsby: dgrigsby@latech.edu (318) 257-2930

- ❖ Choreographer

Dr. Kenneth Robbins: krobbins@latech.edu (318) 257-5271

- ❖ Graduate Advisor
- ❖ Professor of Playwriting

Cherrie Sciro, A.E.A.: lulu@latech.edu (318) 257-5274

- ❖ Coordinator of Theatre
- ❖ Professor of Arts Management and Stage Management

Adam Spencer: aspencer@latech.edu (318) 257-5270

- ❖ Technical Director

Ruston City References



Chamber of Commerce	2111 North Trenton St	(318) 255-2031
Customer Service	401 North Trenton St	(318) 251-8675
Fire Department	920 East Georgia Ave	(318) 251-8628
Green Clinic	1200 South Farmerville St	(318) 255-3690
Lincoln General Hospital	401 East Vaughn Ave	(318) 254-2100
Police Department	401 North Trenton St	(318) 225-4141
Utilities	701 East Tennessee Ave	(318) 251-8611

Banks

Bank of Ruston	505 North Vienna St	(318) 255-3733
Chase Bank	400 North Trenton St	(318) 251-4516
Regions Bank	300 North Trenton St	(318) 251-3974
Community Trust Bank	1511 North Trenton St	(318) 254-7436
First National Bank	2001 North Trenton St	(318) 255-8482

Cable, Cellular and Internet

AT&T Cellular	211 North Trenton St	(318) 255-9198
Express Marketing	2936 Woodward Ave	(318) 242-7690
New Age ISP	2428 Franklin Ave	(318) 239-4167
Suddenlink Communications	1001 Cooktown Rd	(877) 694-9474
Verizon Wireless	809 North Trenton St	(318) 255-8797

Churches

Calvary Baptist Church	5200 U.S. 167	(318) 255-3594
Church of Jesus Christ Of Latter Day Saints	205 West Woodhaven Rd	(318) 255-8379
Emmanuel Baptist Church	1200 Farmerville Highway	(318) 255-0446
First Baptist Church	200 South Trenton St	(318) 255-4628
LifePoint Church	1018 South Vienna St	(318) 255-2993
Presbyterian Church	212 North Bonner St	(318) 255-2542
St. Thomas Aquinas Catholic Church	810 Carey Ave	(318) 255-2870
Trinity United Methodist Church	1000 West Woodward Ave	(318) 251-0750

Grocery Stores

County Market	101 West Arizona Ave	(318) 255-2651
Rite Aid	105 West California Ave	(318) 513-1260
Stop-N-Serve Food Mart	1408 North Trenton St	(318) 255-8521
Super 1 Foods	1500 North Trenton St	(318) 254-1445
Walgreens	1401 North Trenton St	(318) 254-8731
Wal-Mart Supercenter	1201 North Service Rd East	(318) 251-1168

Hotels

Americas Best Value Inn	1105 Trenton St	(318) 251-0000
Comfort Inn	1951 North Service Rd East	(318) 242-0070
Days Inn	1801 North Service Rd East	(800) 225-3297
Fairfield Inn	1707 Roberta Ave	(318) 251-9800
Hampton Inn	1315 North Trenton St	(318) 251-3090
Holiday Inn Express	1825 Roberta Ave	(318) 513-9777
Sleep Inn and Suites	106 South Service Rd East	(318) 232-1100

Off-campus Living

Apartment Rentals	700 Gilman St	(318) 242-0003
Campus Evolution Villages	1812 West Alabama Ave	(318) 254-1010
Evans-James Duplexes	5578 U.S. 167	(318) 255-8711
University Crossing Apartments	1201 West California Ave	(318) 300-4978

Restaurants

Counter Culture	94 South Vienna St	(318) 202-5844
Dawg House Sports Grill	102 North Homer St	(318) 513-1188
Dowling's Smokehouse	1313 Cooktown Rd	(318) 513-9966
El Jarrito Mexican Grill	704 Celebrity Dr	(318) 251-4030
Little Pizzoli's Italian Café	101 North Trenton St	(318) 251-2222
Peking Restaurant	1300 North Vienna St	(318) 251-9988
Ponchatoula's	109 East Park Ave	(318) 254-5200
Portico Bar & Grill	1821 Northpointe Ln	(318) 255-9900
Sundown Tavern	111 East Park Ave	(318) 255-8028